| Read Privacy Act Statement on back before completing form.] | APPLICATION FOR DO IT YOURSELF MOVE | | | | | 1. DATE PREPARED (YYYYMMDD) | 2. SHIPMENT NUMBER | |
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| A. THIS SHIPMENT/STORAGE IS REQUIRED INCIDENT TO THE FOLLOWING ORDERS: A. TYPE ORDERS (A unit) D. DATE OF ORDERS (***)**/TYPOMIDD** D. PAYING IAFO-FAAOI NAVY AND MARRINE CORPS D. DATE OF PREPARING OFFICE D. DATE OF ORDERS (***)**/TYPOMIDD** D. PAYING IAFO-FAAOI NAVY AND MARRINE CORPS D. DITY move authorized from to | AND COUNSELING CHECKLIST (Read Privacy Act Statement on back before completing form.) | | | | | , , , , , , , , , , , , , , , , , , , , | | |
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| Use government, public, commercial scales. | | | | | · · · · · · · · · · · · · · · · · · · | | | |
| e. Unauthorized items (POV's, flammables, etc.). f. Power of Attorney, if required. g. Type of vehicle authorized (POV). h. Loss or damage - maximum government liability. i. Temporary storage. g. COST COMPUTATION a. ESTIMATED CONSTRUCTIVE COSTS (1) MTMC RATE SOLICITATIONS PLUS \$5.00 PER CWT X EST. WT. OR WT. ALLOWANCE (2) LOCAL RATE PER CWT X EST. WT. OR WT. ALLOWANCE (3) ESTIMATED GROSS INCENTIVE (4) ADVANCE OPERATING ALLOWANCE (5) ESTIMATED GROSS INCENTIVE (6) ADVANCE OPERATING ALLOWANCE (7) ADVANCE OPERATING ALLOWANCE (8) ESTIMATED GROSS INCENTIVE (9) ESTIMATED GROSS INCENTIVE (10) LOCAL RATE PER CWT X EST. WT. OR WT. ALLOWANCE (11) ESTIMATED GROSS INCENTIVE (12) LOCAL RATE PER CWT X EST. WILL BE PAID WITHOUT ACCEPTABLE WEIGHT TICKETS AND OTHER REQUIRED DOCUMENTS. 10. I CERTIFY THAT I HAVE READ AND UNDERSTAND MY RESPONSIBILITIES AND CONDITIONS PRINTED ON THIS FORM. a. SIGNATURE OF MEMBER/AGENT b. DATE SIGNED 11. CERTIFICATION OF ITO/TMO a. ACTUAL CONSTRUCTIVE COSTS (11) RATE PER CWT PLUS \$5.00 x ACTUAL WT. OR WT. ALLOW. = \$ b. CONSTRUCTIVE COST OF GBL OR (Aftach copies of acceptable tare and gross tickets.) 12. TMO ACCT. DATA: | | | | | | | | |
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PRIVACY ACT STATEMENT

AUTHORITY: 37 USC 406; 5 USC 5726; and E.O. 9397.

PRINCIPAL PURPOSE(S): Primarily used as a checklist for shipment of personal property under the Do-It-Yourself Moving Program. Use of the form ensures a Do-It-Yourself mover is familiar with required details of the program and is used to substantiate the member's claim for incentive payment. The form is used by finance offices to provide data for review of cases where excessive costs may have been collected by a service member.

ROUTINE USE(S): Information will be disclosed to the General Accounting Office or to any other Federal agency responsible for auditing public financial records for the purpose of validating agency procedures or investigating instances of waste, fraud, and abuse. In the event an audit gives indication that any laws may have been violated, information may be provided to Federal, state, local, and other government law enforcement officials for investigation of suspected fraud and prosecution of individuals who investigation has indicated should be prosecuted for fraud.

DISCLOSURE: Voluntary; however, if information is not provided, personal property cannot be moved under the Do-It-Yourself Program.

MEMBER RESPONSIBILITY

- 1. This shipment/storage lot consists of my property or the property awarded to my ex-spouse incident to a divorce which was acquired by me prior to the effective date of my orders.
- 2. If my orders are modified or cancelled and affect this shipment, I will immediately notify the shipping office at point of origin (or port, if any) and destination.
- 3. I will remit the proper amount or consent to the collection from my pay as may be necessary to cover all excess costs occasioned by this shipment.
- 4. I agree to furnish weight tickets within 45 days of the start of the move to preclude issuance of DD Form 139 for collection of all charges paid by the government.

- 5. I understand the government will not be responsible for goods remaining in storage after the expiration of the authorized period.
- 6. Incentives will be paid by:

NAVY - Forward documents to: Commanding Officer Navy Material Transportation Office Code 024, Bldg Z-1135-5, Naval Base Norfolk, VA 23511-6691

MARINE CORPS - Forward documents to: Commanding General 470 MCLB Albany, GA 31704-5000

CERTIFICATION BY MEMBER

I certify that I completed my shipment under the Do-It-Yourself Program and that my shipment consisted of household goods and personal effects that were authorized to be moved at Government expense. These goods belonged to me and were used by myself (or family) before the effective date of change of station orders. I also certify that I have not received previous payments relating to this move (excluding operating or mileage monetary in lieu of transportation for dependents).